

**Ryde Waste and Recycling Centre (WRC)
Community Advisory Committee (CAC)**

4 August 2009
Meeting notes

Attendees:

- 5 Community representatives
- 1 ANL representatives
- 5 WSN Environmental Solutions (WSN) representatives

Meeting facilitated and notes prepared by: WSN

Ref	Item	Action	Date Due
1	Welcome and agenda		
1.1	JOP: Welcomed and thanked everyone for attending.		
1.2	Introduction: MM introduced TK, the new Ryde Centre Manager. TK is not new to WSN – has spent the last 3 months at the transfer station. MM is moving into a customer service project management role at WSN. JOP introduced CJ, Director of Marketing and Communications at WSN. Apologies: JP is on leave. GC is interstate.		
2	Acceptance of minutes from the last meeting		
2.1	Minutes accepted.		
3	Environmental and operations update		
3.1	MM: Two way radios have now been purchased for operators since operator was trapped in waste – discussed at last meeting.		
3.2	LT: Presented environmental update. Since last meeting, 12 odour complaints have been received. 11 of the 12 complaints related to green waste, although quantities stored on site during the period were well below licence limits. Lemon scented deodoriser was initiated into ANL's dust suppressant system in July to address the issue. Typing error noted on figure 1 – Mar 09 July 09 should be June 09 to July 09. Amended report will be sent out with minutes MM: Commented that odour complaints are surprising given such low tonnages. PK: A concerted effort has been made to clear site of processed material. CM: Recorded 23 odour occasions including 6 in July – shortest duration at 30 minutes, other times longer, but didn't report all. PK: Have been the lowest volumes ever held on site – haven't left old unprocessed material on site for a long time. MM: Well within limits.	LT, JOP	ASAP

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	<p>CM: Smelt odour on Killara golf course.</p> <p>MM: There was one noise complaint. Have replaced beepers with an alternative.</p> <p>CM: Are beepers used at all?</p> <p>TK & PK: No.</p> <p>TK: Have been some road works including dumpsters – may be responsible for noise.</p> <p>PK: Aim has been to achieve a 4 day week for activities and have now achieved this. There is now no grinding on Fridays.</p> <p>CM: Figure 2 difficult to interpret and understand – not enough information.</p> <p>JOT: Aim of table 2 is to track tonnages.</p> <p>LT: Will review and look at clearer presentation of information.</p> <p>TK or MM ?: Looking at stormwater recycling – using it for washing down. Water will then go through the trade waste system.</p> <p>MM: TK has done a great job in the landscaping on site, and ANL has also done a great tidy up. Operationally the site is working very well.</p> <p>The ISO14001 environmental management certification has been maintained following an audit.</p>		
3.3	<p>MM: Artarmon will be closed for 3 weeks while floor repair works are conducted. Some waste will be diverted to Ryde and Belrose.</p> <p>A night shift will accept council trucks only. Doors will be replaced to keep noise down and TK will work at night to supervise only receives, there will be no loading done. Trucks will be entering and tipping behind closed roller door. There will be no additional; green waste, waste from the public, glass or metal. There will be traffic controllers on site and a muffler used. Will be carefully controlled. The work is necessary since the Artarmon floor has become eroded.</p> <p>WSN services GM has requested noise monitoring at Ryde during the Artarmon floor repairs.</p>		
3.4	<p>CM: Moved a motion to thank MM who has made a difference and changed the attitude of the community. MM is very approachable and responsive.</p>		
3.5	<p>JOT: Is there news on the sale of WSN?</p> <p>MM: No, it is business as usual.</p> <p>CJ: No decision has been made – the review is still underway.</p>		
4	ANL update		
4.1	<p>PK: 2 new employees from the Salvation Army Employment Plus program have been employed. Are very good workers, who also entertain everyone – they sing and play guitar.</p> <p>As mentioned, making a concerted effort to keep volumes down and are achieving this using a 4 day week from Monday to Thursday. Volumes are well below licensing limits.</p>		
5	Community feedback on odours and noise		

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5.1	<p>JOP: Asked if anyone had anything additional to add to earlier discussion about odour and noise. Suggested in future that this agenda item be moved to directly follow the environmental and operations update. Motion supported.</p> <p>No further feedback.</p>	JOP: Move Feedback agenda item up to directly follow WSN update.	10 Nov
6	<p>Review of CAC Terms of Reference</p>		
	<p>JOP: Asked for feedback on the Terms of Reference.</p> <p>CM: Suggested revisions;</p> <ul style="list-style-type: none"> 2. deletion of 'may' from 3rd sentence 2.1 replacement of 'may' with 'will' in "The activities of the Ryde CAC..." 4.2 include agenda item to reflect first point 5.5 questioned "The notes will not identify CAC members by name or initials." <p>All: Discussion ensued with all present supporting the inclusion of initials in the publicly available version of the notes. Members noted that should a CAC member wish to make an anonymous comment, then they could request this at the time. Motion moved to support including initials only on the publicly available version of the minutes.</p> <p>JOP: Will send out a revised draft version of the Terms of Reference for final comment.</p>	JOP	ASAP
7	<p>Actions from previous minutes</p>		
7.1	<p>JOP to send copies of the Terms of Reference to all CAC members. ACTION complete.</p>		
8	<p>General business</p>		
8.1	<p>JOP: Introduced WSN Grass Roots sponsorship program and distributed brochures.</p> <p>CJ: Grass Roots offers eligible community based organisations the opportunity to apply for a grant of up to \$5,000 for projects that contribute to environmental sustainability – resource recovery and waste reduction projects.</p>		
8.2	<p>JOT/CM?: Is there an update on the WSN/Beaumont Public School in West Killara laptop project to map weather?</p>	JOP to provide update	10 Nov
8.3	<p>JOT: Does WSN collect small batteries?</p> <p>MM: Not all are recyclable.</p> <p>CJ: Working with councils to work out a way of doing this. It is something we need to look at with council.</p> <p>JOP: The www.recyclingnearyou.com.au website provides useful information on where you can recycle different products.</p>	JOP to provide update to CAC on battery recycling.	10 Nov
8.4	<p>JOT: Blue lids have replaced yellow bin lids. What happens to aerosol cans that are recycled?</p> <p>TK: Any remaining gas is taken out and the metal recycled.</p>		
8.5	<p>MM: Commented that in his new role he will be collecting information on customer service and would welcome feedback from the CAC.</p>	CAC members to provide feedback to JOP	

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9	Next meeting		
	Next CAC meeting will be on 10 November at 10:30am.		